

# EZ Healthcare

## Practice Management The EZway!

EZ Office was developed by medical/dental professionals and office managers. It is easy to use, highly supported and the most cost effective practice management software on the market today. It is designed to meet the diversified needs of all practices ranging from the single practice to the large multi-provider clinic. You will be amazed at its completeness and simplicity. Newcomers to automation along with experienced users quickly learn to master and love the program. Call us today to find out why over 1400 offices around the nation trust EZ HEALTHCARE to manage the critical information of their practices.



### BASIC FEATURES

- ◆ Password protection of sensitive areas
- ◆ One keystroke access to over 40 functions
- ◆ Single, multi-user, or network systems
- ◆ "Add on the Fly" data
- ◆ Pick list of data lists
- ◆ Pre-loaded patient and insurance records
- ◆ Context sensitive help (by field)



### SCHEDULING FEATURES

- ◆ Unlimited resource scheduling
- ◆ Scheduling can be done by resource or provider
- ◆ Next appointment noted on patient screen
- ◆ Missed appointment report
- ◆ Search/Find applications



### BILLING FEATURES

- ◆ Tracks the production of up to 9999 producers
- ◆ Cycle billing options
- ◆ 20 separate fee schedules
- ◆ Posts up to 9 transactions at a time
- ◆ Service charges can be applied and posted monthly
- ◆ Walkout statements
- ◆ Payments automatically divided among providers
- ◆ Day sheets include the daily A/R total
- ◆ Prints a charge slip for each patient
- ◆ "Ledger Card" summary for each account
- ◆ Tracking of payment arrangements
- ◆ Sales tax can be automatically posted



### INSURANCE / ECS

- ◆ Insurance forms printed as needed
- ◆ Electronic claims submission
- ◆ Preferred vendor for Blue Cross of Idaho
- ◆ Reprocess insurance claims easily



### REPORTING FEATURES

- ◆ Standard daily, month to-date, and year to date reports
- ◆ Reports for any date range
- ◆ Four collection reports for overdue status
- ◆ Comprehensive reports on all charges and payments.
- ◆ Summary of charges and payments
- ◆ Report generator
- ◆ Outcomes report
- ◆ Patient lists
- ◆ Tracks production from referral sources
- ◆ Tracks insurance claims
- ◆ Tracks un-submitted and outstanding insurance billing
- ◆ Tracks production and revenue by insurance company



### MISC./SPECIAL FEATURES

- ◆ Notepad / Free text areas
- ◆ Two separate patient recall options
- ◆ Creates specialized reports
- ◆ Integrates with Word or Word Perfect
- ◆ Macros for repetitive tasks
- ◆ Electronic statement submission available
- ◆ Tech support with a toll free number
- ◆ Merge EW data for letters, referral, collections, ect.



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