

EZOffice Assistant

The products and service provided by EZ Healthcare include:
Practice Management Software
Medical Billing
and many other services
targeting the unique need
of the medical community.

- Context sensitive help available for each field at the bottom of the screen.
- S.I.S. (System Intelligent Software) designed to track insurance payments and billing information in the system.
- HIPAA ready for electronic billing.
- Security to protect patient information.
- Electronic Medical Records.
- Single users or Multi users.
- On-line assistant available.



P.O. Box 3073 • Twin Falls, ID 83303

1.208.735.8784
1.208.735.8853 Fax & Modem

or call us toll free at
1.866.287.8327 ex.112 Sales

www.ez-healthcare.com



EZ Healthcare, Inc.

has been providing

Medical Billing Software

for over 17 years.

Look inside to

find out why

over 1500 practices

have rated our software

second to none . . .

EZPatient Maintenance

If you are looking up a patient or adding new patients, EZ Office Assistant makes this task a breeze! You can find existing patients by name, social security number or phone number. The program takes you through adding a new patient step by step. Tabbing through each field will take you through the complete process right up to entering charges.

Forgot a name or just have the account number? Just type the first few letters or numbers and tab, the information is at your finger tips.

Tired of calculating patients birthdates? EZ Office Assistant takes care of this by calculating on the patient screen right down to the month.

The Patient Maintenance screen allows you to add or delete family members, change address or insurance information, and leave comments or alerts for your staff when needed.

Patient: 10007.00 Spec Number: []
Patient | Resp Party | Add'l Insureds | Insurance | Family | Comment | Extra
Last Name: BRINGHURST First Name: JOHN
Address 1: 222 OAK Inactive
Address 2: [] No Mailing
Zip Code: 83341-0000 City: KIMBERLY State: ID
Home: 208 454-4444 Work: 000 000-0000 Ex: 0 Cell: 000 000-0000
Birthdate: 1/01/1964 Age: 39 y 3 m Marital Status: Single
Soc Sec #: 454-54-5454 Sex: M Married Employment: Employed
Employer: EZHEALTHCARE Other FT Student None
PT Student
Usual Doc: 1 SAMPLE DOCT Pat Type: 1 COMMERCIAL II
Finance Chg: Engage to WP
Print Statement: Accept Assignmt: Prt Chart
New Family Mem Del Patient History OK Cancel

EZReporting

With EZ Office Assistant you have the option of printing one statement or all statements. Enter the patient name or number just as you would anywhere in the EZ Office program. Enter beginning and ending dates and click the print button. It is that easy!

Monthly Reports are usually run at the end of the month, but can be run at any time for any period. The Billing Analysis Report is one of the most popular reports. It generates a report totaling each CPT code, payment code, and adjustment code. This report then consolidates this information—giving you the total quantities, total dollars and the percentage by type. There are also A/R Summary, Patient Aging, Insurance Aging, Payment Analysis and Daily Batch Reports—just to name a few.

EZ Office Assistant even has an option of printing time sheets for your staff



EZStatements

Do you send your insurance claims by modem now? You can transmit your patient statements the same way and SAVE! When you transmit your statements electronically to the EZ Print Center, you not only save staff time, you save money on statements, envelopes, printer supplies and postage every billing cycle!

No more printing folding, stuffing or stamping! Your patients receive clear, professional looking statements sooner, so you get paid faster!

Time	SAMPLE DOCTOR	SAMPLE ASSISTANT	LASER	Doctor
9:00				
9:15	LEWIS, OPINIEV PATIENT	STANDARD VISIT		
9:30	STANDARD VISIT			
9:45	STANDARD VISIT			
10:00	STANDARD VISIT			
10:15	STANDARD VISIT			
10:30	STANDARD VISIT			
10:45	STANDARD VISIT			
11:00	LEWIS, CHAIKY, EXTENDED	STANDARD VISIT		
11:15	STANDARD VISIT			
11:30	STANDARD VISIT			
11:45	STANDARD VISIT			
12:00	OUT OF OFFICE			
12:15	OUT OF OFFICE			
12:30	OUT OF OFFICE			
12:45	OUT OF OFFICE			
13:00	OUT OF OFFICE			
13:15	OUT OF OFFICE			
13:30	OUT OF OFFICE			
13:45	OUT OF OFFICE			
14:00	OUT OF OFFICE			
14:15	OUT OF OFFICE			
14:30	OUT OF OFFICE			
14:45	OUT OF OFFICE			
15:00	OUT OF OFFICE			
15:15	OUT OF OFFICE			
15:30	OUT OF OFFICE			

EZScheduling

Integrated scheduling allows up to eight doctors on screen at one time with multiple screen for scheduling in large offices. The scheduler can be color coded by type for easy identification. Scheduling types can be modified at any time to accommodate the demands of the office. When a patient calls to find out when their upcoming appointment is, this program has the capability of finding that appointment plus, shows you past and future appointments and their status. There are visit reports by provider, chart pulling lists, chart label printing and the ability to print encounter forms.

E-MailClub



Have your patients join Club E-mail—an electronic way to keep in touch with your clients. This system allows you retain and create new patients.